



# ST. ROSE OF LIMA CATHOLIC ACADEMY

A Catholic EL Education School

*Forming Excellent Catholic Scholars and Faithful Disciples of Jesus*

## **Declaration of Intent to Reregister: Guidelines and Procedures**

St. Rose of Lima Catholic Academy has begun to enter the planning phase for the 2021-2022 academic year. As many of you know, we have limited space at St. Rose of Lima and we have many families on our ever-growing waiting list. To ensure our priority is given to you as current families before we respond to families on our wait list and begin planning our classroom and school budgets, it is important to know how many of our current families will be returning for the next academic year. Preference for enrollment is given to our current St. Rose families.

Therefore, **we are requesting that you complete and return this “Declaration of Intent” to the school office by January 5, 2021.**

Returning this on time is very important and it will help our planning tremendously. If the Declaration of Intent is not returned by January 5<sup>th</sup>, we will begin calling families on our waiting list. Our tuition and registration rates for 2021-2022 will be published later in January.

As a reminder: **You must be a registered and active member of a Catholic parish to receive the parish subsidy/discount.** This means regular mass attendance and donations are required to receive the subsidy. Please make sure you are using envelopes to make your donation to your parish.

If you are interested in enrolling a preschooler, kindergartener, or new student, please write their name and include their date of birth. Kindergarten is a full day program. **Kindergarten students must be 5 years old by October 1<sup>st</sup>,** in accordance with archdiocesan policy.

St. Rose of Lima Catholic Academy’s preschool program is open to three and four year olds only. The names of any preschool children you intend to enroll must be included on the attached intent form. Our preschool program is all day only. We do not offer ½ days. We run a full day preschool program to help better prepare your child for St. Rose of Lima’s Kindergarten. Thus, our preschool will follow the regular school calendar and be part of our school events and planning.

Tuition rates will be different for preschool because we have full time teachers and aides we need to employ to comply with state laws on teacher to student ratios. Funding is available for four-year-old children that live in Denver County through the Denver Preschool Program. To qualify to receive DPP, **a child must turn 4 by October 1<sup>st</sup>.** Unfortunately, we very little have financial aid available for three-year-old tuition unless you already qualify for CCAP in your county of residence.

### **The following process will be used for returning families to register for the 2021-2022 academic year:**

- 1) Return the Declaration of Intent by January 5<sup>th</sup> listing all current and new children in your family who you intend to register at St. Rose of Lima Catholic Academy for the next school year. This includes Preschool.
- 2) Registration packets for returning families will be available during the week of January 11, 2021. The application will contain our tuition and registration rates for the upcoming year as well as applications for tuition assistance for next year.
- 3) Registration packets with completed forms will be submitted upon meeting with the principal. All families are asked to meet with the principal for registration. If applying for tuition assistance/financial aid, registrations must be completed by April 15<sup>th</sup>. A copy of your **2020** - 1040 from your Income Tax Return must be uploaded for your financial aid application to be accepted. Applications should be processed prior to your appointment online with Seeds of Hope @ <https://denvercatholicschools.com/tuition/>

If you are not applying for financial aid, you must meet with the principal for a registration by April 16<sup>th</sup>.

- 4) Just a reminder that all balances for this school year must be paid by June 15 for your children to attend the next fall. Unfortunately, we cannot carry balances over from year to year. If your tuition payments are not up-to-date, a hold on your registration will be placed until a plan is in place with the school.



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## Declaration of Intent to Reregister 2021-2022

Parent Name/s (Please Print)

| First Name | Last Name | Relationship<br>(Mother/Father/Other) | Cell/Home Phone and Email |
|------------|-----------|---------------------------------------|---------------------------|
|            |           |                                       |                           |
|            |           |                                       |                           |

*Do you intend to have your children return to St. Rose next year? Please select one option below.*

**Yes, I intend to reregister my children at St. Rose for the 2021-2022 academic year**  
*(list their name/s and grade/s in the provided space below)*

**No, my children will not be returning to St. Rose of Lima Catholic Academy**

The following children will be returning to St. Rose of Lima Catholic Academy for the 2021-2022 academic year

| First Name | Last Name | Date of Birth | 2020-21 Grade |
|------------|-----------|---------------|---------------|
|            |           |               |               |
|            |           |               |               |
|            |           |               |               |
|            |           |               |               |

The following children would be **new students** at St. Rose of Lima Catholic Academy for the 2020-2021 year.

*Please write the names of any new children who you intend to enroll at St. Rose of Lima.*

| First Name | Last Name | Date of Birth | 2021 -22 Grade Level: For preschool<br><i>(please note 3 or 4-year-old program)</i> |
|------------|-----------|---------------|---|
|            |           |               |   |
|            |           |               |   |
|            |           |               |   |

*Note: This is not a guarantee of enrollment or registration. Prospective students who are siblings of current students will be given registration preference pending available seats.*

**(Continue to next side)**



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Please share why you want your child to return to St. Rose of Lima Catholic Academy. What do you like about St. Rose of Lima? (If applicable)

Please share why you decided to not reregister your children at St. Rose of Lima. What could we have done to better serve you and your children? (If applicable)  
*(This information will be kept strictly confidential and will be used to improve our program for future years. Thank you for your feedback!)*

Other comments or questions

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## Declaration of Intent to Reregister

*I have read and understand the Declaration of Intent to Reregister Guidelines and Procedures for the 2020-2021 academic year. I understand that this is not a guarantee of enrollment and this is not an official registration. I must set up an appointment to officially register with the principal by the stated dates. I understand registration of new students is subject to availability. I understand my tuition payments must be up-to-date in order to reregister my children for the next academic year. I understand that by declaring I will not reregister my children or by not returning this declaration, I will be surrendering my child's spot at St. Rose of Lima. Lastly, I understand that all my information will be kept strictly confidential and will be used by the school administration and office staff for planning purposes only.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_